

**CENTRAL COTTAGE INDUSTRIES CORPORATION OF INDIA LTD.**

(A Govt. of India Undertaking, Ministry of Textiles)



**Notice inviting sealed offers for auction of old Office Equipments, Furniture & Fixtures, Vehicle & Brass Items**

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**TENDER DOCUMENTS**

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**Central Cottage Industries Corporation of India Ltd.**  
**(A Government of India Undertaking)**  
**Jawahar Vyapar Bhavan, Janpath**  
**New Delhi - 110 001**  
**Tel. No.011-23326790, 23311964**  
**Telefax : 0120 : 2532820**  
**Fax No. 011-23328354, 23320439**  
**Website :www.thecottage.in**

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CCIC/Admn./2011-12/

September 09, 2011

**Notice inviting sealed offers for auction of old Office Equipments, Furniture & Fixtures,  
Vehicle & Brass Items**

CCIC of India Ltd invites sealed offers from interested parties for disposal of old items as per list enclosed on “as is where is basis”. The reserve price of asset items as under:-

Description	Reserve Price (Rs.)
Office Equipment	2,18,200/-
Furniture & Fixtures	2,90,000/-
Maruti Van (Model-1997)	18,400/-
Brass Items (approx. – 200 kg)	66,000/-
<b>Grand Total</b>	<b>Rs.5,92,600/-</b>

**Parties giving consolidated offer for all the items together shall only be entertained.** The items can be inspected on any working day between 10.00 am to 5:00 pm in CCIC’s office at A-36 to A-39, Sector-2 Noida-201301. The Highest Bidder party will deposit full payment in cash/DD in favour of “Central Cottage Industries of India Ltd. payable at New Delhi” before the items are handed over to the party. Decision of CCIC will be final and binding.

Offers in the prescribed format, sealed in an envelope superscribed “**Offer for old Office Equipments, Furniture & Fixtures, Vehicle and Brass items**” alongwith signed terms & conditions and a DD of Rs.12,000/- drawn in favour of Central Cottage Industries Corporation of India Ltd. payable at New Delhi towards EMD should reach at the following address by **September 19, 2011 upto 3:00 PM.**

General Manager  
CCIC of India Ltd.  
A-36 – A-39, Sector – 2  
**Noida -201301**

The bids will be opened on the same day at 4:00 PM.

**CCIC reserves the right to accept or reject any/all offers or withdraw the process of disposal without assigning any reasons whatsoever.**

## TERMS & CONDITIONS OF AUCTION FOR ASSET ITEMS

The conditions for submitting quotations are as below:

### CONDITIONS:-

1. Parties giving consolidated offer for all items together shall only be entertained.
2. The items will be sold in as-is-where is condition. No claim or dispute will be entertained in this regard after conclusion of auction.
3. Quantities of the items indicated in the quotation notice are approximate; the bidder shall satisfy themselves about the quantity of the items as well as the condition before submitting the quotation. Decision of CCIC in this regard shall be final and binding on the bidder.
4. The standard form for submitting the quotation is appended herewith (Annexure-A).
5. The bidder shall quote the amount in rupees, he intends to pay to CCIC for the material to be auctioned.
6. **Last date for receiving sealed offers is September 19, 2011 till 3:00 pm and received offers will be opened on the same day at 4.00 pm at Shed No. A-36 to A-39, Sector-2, Noida.**
7. **The intending bidder should submit a DD in favour of “Central Cottage Industries Corporation of India Ltd.”, Payable at New Delhi of Rs.12,000/- for above said work as Earnest Money Deposit (EMD) along with the quotation. Quotation without EMD shall be summarily rejected.**
8. The auction will be awarded to the bidder whose quote is highest.
9. The successful bidder shall be notified by suitable means. On receipt of the CCIC's notice of acceptance of quotation the successful bidder shall pay the entire amount quoted either by cash or DD, within 24 hrs. to the CCIC. On failure to pay the amount the EMD shall be forfeited. Decision of CCIC in this regard shall be final and binding on the bidder.

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10. On payment of the full quoted amount, the bidder will be allowed to lift the items.
11. The Contractor shall be responsible for taking all necessary permissions, if any from Competent Authority for transportation of the old assets items from CCIC's Noida Office to his place of operation. CCIC will assist the Contractor in the form of letters, if deemed necessary.
12. Delivery freight & all other similar charges shall be borne by the contractor & no payment shall be made on this account.
13. In respect of the vehicle, all charges, repair, handling, registration, insurance to be borne by the contractor.
14. All rubbish superfluous materials / scrap as directed by the CCIC shall be removed from site by the Contractor at his own cost. The cost on this account shall be deemed to be included in the quoted offer.
15. EMD of the unsuccessful bidder will be returned on request. EMD of successful bidder shall be returned on successful completion of the work.
16. The undersigned reserves the right to adjourn or cancel or modify the terms of auction with or without notice and will not be liable for any loss or inconvenience caused to anyone in this regard.

Signature of the Contractor : \_\_\_\_\_  
(Authorized Representative)  
Address : \_\_\_\_\_

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**Bid Format**

(On letterhead of Contractor / Contracting Firm)

**Quotation for auction of old office equipments, furniture & fixtures, a Maruti Van & Brass items on “as is where is basis” at A-36 to A-39 Sec-2, Noida-201301.**

I / We \_\_\_\_\_ Contractor / Contracting Firm  
am / are hereby quoting the amount for the auction of old office equipments, furniture,  
fixtures, a Maruti Van & Brass items at CCIC, A-36 to A-39, Sec-2, Noida as per the  
conditions stipulated in Quotation Notice.

As per stipulations of the Quotation Notice we are submitting EMD of Rs. 12,000/- by  
DD as per details below :

DD No. \_\_\_\_\_ Drawn on Bank \_\_\_\_\_

**Our consolidated offer for auction is Rs. - \_\_\_\_\_  
(Rupees \_\_\_\_\_ only).**

I have read and understood the terms and conditions given in the Auction Notice and  
agree to abide by them. The rate(s) quoted by me are final and I will not withdraw my  
offer. In the event of failure to pay the quoted amount within a day my tender will be  
withdrawn and EMD shall be forfeited.

Signature of the Contractor : \_\_\_\_\_  
(Authorized Representative)  
Address : \_\_\_\_\_

List of old/damaged office Equipments, Furniture & Fixtures, vehicle & brass items		
S.No.	Items	Quantity (Nos.)
1	NCR Register	8
2	Calulator- Heap of	148
3	Geyser	1
4	Heat Converter	31
5	Water Filter	3
6	Pesto Flesh	2
7	Cylinder	2
8	Tel. Instruments- Heap of	57
9	Distribution Boxes	4
10	Vacuum Cleaner	3
11	Camera	1
12	Pump Set	7
13	Attendance Recording System	2
14	Cordless Phone	1
15	Inverter	6
	Batteries	17
	Trolleys	15
16	Wall Fans	6
17	Caller ID Unit	1
18	Education Board	1
19	Hot Case	2
20	Stain Removing Machine	1
21	Scale with Weight	1
22	Lawn mover	1
	<b>AIR CONDITIONERS</b>	
1	Voltage Stabilizer	13
2	Room Air conditioner	8
3	Split AC	2
	<b>BANKURA EQUIPMENTS</b>	
1	Table	18
2	Chair- Heap of	94
3	Gas Chulla	7
4	Refrigerator	3
5	Fire Extinguishers	71

	<b>FURNITURE, FIXTURES &amp; FITTINGS</b>	
1	Chair- Heap of	448
2	Table-Heap of	174
3	Filing cabinet	26
4	Steel Almirah	37
5	Wooden Almirah	40
6	Side Racks/ Counters	22
7	Stool/Bench	119
8	Water storage tank	4
9	Trolley	6
10	Sofa Set	7
11	Steel Gate	2
12	Exhaust Fan	23
13	Steel Trunk	49
14	Pedestal Fan	62
15	Cup Board	42
16	Display Stand	4
17	Platform	38
18	Filing Pockets for Cabinet	10
19	Glass Rack	1
20	Invaking Battery	2
21	Bed	2
22	Dewan	2
23	Distribution Board	1
24	Dummies	22
25	Stationery paper racks	4
26	Steel Racks	111
27	Ghori	1
28	Fattas	29
29	Hanger Stand	2
30	Printing Table	4
31	Iron Board	1
32	Flood Light	6
33	Black Board	1
34	Steel Shutter	2
35	Paintings	5
36	Cash Safe	3
37	Medical Examination Table	1

38	Settee	2
39	Book Cases	1
40	Ceiling Fan	88
41	Carpet	2
42	Pillars-Heap of	105
43	Steel frame for tent with tent cover	1
44	Show-window	7
45	Umbrella Structure	2
46	Lamp Shades	22
47	Table Tops	10
48	Cash Box	4
49	Electric Chimney	1
50	Bed With Box	1
51	Side board	1
52	Digital Display Board	1
53	Signage	213 sq.ft.
54	Panels	108 sq.ft.
55	Jali	1298 sq.ft.
56	Steel Bases & Plates	305
57	Powder coated rods	200
58	Table tennis table	1
59	Canteen Chairs	20
60	Weighing Machine	1
61	Music System	1
62	Metal Detector	1
	<b>Office machinery</b>	
1	Type Writer	2
2	Weighing Machine	3
3	Gastenner Duplicator	1
4	Franking Machine	1
5	Labeling Machine	8
6	Photocopier	1
7	Speakers- Heap of	158
8	Cassette Deck	3
9	Under Vehicle Search Mirror	2
10	Telephone EPABX System	1
11	Cellular Phone	16

	<b>Vehicle</b>		
1	Maruti Van		1
	<b>Air Cooler Water Coolers &amp; Pumps</b>		
1	Jet pump		1
2	Water Cooler		6
3	Aqua guard Water purifier		5
	<b>BRASS ITEMS</b>		
1	Coaster	Approx 200 kg.	150
2	Vase		10
3	Key Holder		19
4	Stand		10
5	Bowls		69
6	Hukka		12
7	Hukka Base		7
8	Candle Stand		25
9	Photo frame		13
10	Decanter		7
11	Goblet		14
12	Wall Plate		19
13	Ship		5
14	Lamps		14
15	Stand		4
16	Mirror Frame		8
17	Jhumer		1
18	Scrap brass items		