

Date-23.10.2018



Central Cottage Industries Corporation of India Ltd.
(A Govt. of India Undertaking, Ministry of Textiles)
7, Jawahar Lal Nehru Marg
Chowringhee,
Kolkata – 700 013

**Expression of interest for Lease / Rent of
Residential Flat in Kolkata**

1. BRIEF ABOUT CCIC

Central Cottage Industries Corporation of India Limited (CCIC) is Government of India Undertaking under Ministry of Textiles. CCIC operates retail showrooms in the name and style of Central Cottage Industries Emporium in New Delhi, Kolkata, Bengaluru, Secunderabad, Patna, Varanasi and Chennai.

CCIC retails high quality handicrafts and handlooms products from all over the country. The handlooms includes, Sarees, shawls, ready-to-wear for men, women, children, accessories, Home furnishing such as table Linen and Bed Spreads, material for dresses and other made ups. Handicrafts products include brassware, marble ware, art objects, lamps, furniture and wooden ware, carpets, pottery and terracotta items.

CCIC showrooms are visited by VVIPs, art lovers, delegates, dignitaries, NRIs and foreign tourists. Many Heads of states and Spouses have visited Central Cottage Industries Emporium during the last few years. A visit to CCIC invariably finds a place in the itinerary of a foreign tourist as this provides an opportunity to witness the rich heritage, tradition and culture of India.

CCIC sources its merchandise directly from artisans, weavers, potters, sculptors and craftpersons. It has a large base of artisans and craftsmen from all over the country. Many of the suppliers are National Awardees, State Awardees and Shilpgurus. This provides a marketing platform for craftpersons of India to market their production for their sustained development. By virtue of its long experience in handicrafts business spanning over 60 years, CCIC has a brand name and goodwill for quality.

CCIC also undertakes interior design projects for PSUs, Govt. Bodies or other big firms on turnkey basis.

2. RESIDENTIAL FLAT

CCIC owns a flat No.11/1, Block -C, Golf Green Multi-storied Apartment, Kolkata-700 045. The area of the flat is 970 sq.ft. CCIC intends to let out to Govt. Offices / Public Sector Undertakings, on Lease / Rental basis.

Interested parties may take the above flat on Lease / Rental basis, initially for 11 months and further renewable for 11 months on mutual consent. (10% enhancement in rent on every renewal). Interested parties may send their offer with the enclosed annexure – 1.

The flat can be inspected with a prior appointment on any working day between 10.00 AM and 4.00 PM.

For further information / clarifications if any, please contact Shri. Manoj Kumar, Addl. Genl. Manager (Kolkata Branch), Telephone Nos. (033) 22287750/ 22284139 (+91) 9432320028.

3. SECURITY DEPOSIT

Security deposit – six (6) months rent as advance.

4. ELIGIBILITY CRITERIA

- PSUs/ Banks/ Ministry/ State/ Central Govt. Offices

5. EOI SCHEDULE & VENUE

S.N.	Activity	Scheduled Date & Time
1.	Date of commence of bid document	23.10.2018
2.	Submission of EOI	EOIs should be dropped in the box kept for the purpose, by 12.11.2018 upto 4.00 pm
3.	Location of Tender Box	Reception of Central Cottage Industries Emporium, 7, Jawahar Lal Nehru Road, Chowringhee, Kolkata – 700 013.
4.	Venue of Opening of EOIs	Reception of Central Cottage Industries Emporium, 7, Jawahar Lal Nehru Road, Chowringhee, Kolkata – 700 013.
5.	Date & time of Opening of EOIs	At 4:00 PM on 12.11.2018

ANNEXURE - I

CCIC OF INDIA LIMITED

7, Jawahar Lal Nehru Road, Chowringhee, Kolkata – 700 013

FORM FOR SUBMISSION OF EXPRESSION OF INTEREST FOR RENTAL / LEASE FOR RESIDENTIAL FLAT AT KOLKATA.

Name of APPLICANT and address	
Indicate status PSU / Govt Deptt.	
Name of Contact person	
Phone / Fax	
Mobile	
Email	
Whether interested for Rent (Y/N) (if yes)	
Rent per month offered	Rs.
Whether interested for Lease (Y/N) (if yes)	
Minimum Lease period 11 months	Rs.
PROPERTY PARTICULARS	
Location of the property:	Flat No.11/1, Block-C, Golf Green Multistoried Apartment, Kolkata-700 045.
Location of the space	First Floor
Area in Sq.ft. offered – Super build up area	970 sq.ft (2 BHK)
Name in which the property is registered	CCIC of India Ltd
Is the space ready for immediate occupation or the date by which the same shall be ready	Readily available
Electricity separate connection or common connection.	Individual 3phase EB connection
Amenities in the flat	Dining Table with Chairs, 4 Nos. of Cot, Geyser and Fans.
Period of lease in years for which the space shall be available	Minimum 11 months. After it will be renewed with 10% enhancement on mutual agreement.
Other charges, if any – please specify	Water, Electricity and Maintenance

Signature of the authorized signatory

Name of the signatory

Status / capacity under which signed

Place:

Date:

To:

Shri Manoj Kumar

Addl.Gen.Manager

CCIC of India Limited

7, Jawahar Lal Nehru Road,

Chowringhee,

Kolkata – 700 013. Telephone: (033) 22287750