

Tender Document For Procurement of Computer Hardware & Peripherals.



Ref No. CCICEDP/HW/TENDER/2010-11/

Central Cottage Industries Corporation of India
Ltd.
Janpath, New Delhi - 110001



Bid Schedule & Venue

S. No.	Activity	Scheduled Date & Time
1.	Date of commencement of Bid Document	10.01.2011
2.	Pre-Bid Conference at Jawahar Vyapar Bhawan, 1,Tolstoy Marg, New Delhi 110001	24.01.2011 2.30PM
3.	Last Date to obtain Bid Document	09.02.2011
4.	Submission of Technical & Financial Bid	Bids should be dropped in tender box for the same purpose, by 09.02.2011 till 3:00PM
5.	Location of Tender Box	Reception of Central Cottage Industries Emporium, Jawahar Vyapar Bhawan, 1,Tolstoy Marg, New Delhi 110001
6.	Venue of Opening of Technical Bid	Central Cottage Industries Emporium, Jawahar Vyapar Bhawan, 1,Tolstoy Marg, New Delhi 110001
7.	Date & time of Opening of technical Bid	At 3:30 PM on the date in pt. no. 4

CCIC OF INDIA LTD.
JAWAHAR VYAPAR BHAWAN
JANPATH, NEW DELHI

Ref: CCICEDP/HW/TENDER/2010-11/

Date: 10.02.2011

TENDER FOR SUPPLY OF COMPUTER HARDWARE & PERIPHERALS

CCIC invites Sealed Bids for supply and installation of computer hardware/software/peripherals for our offices in Delhi/NCR as per the configuration and terms and conditions listed in the enclosed Annexure.

The necessary Tender Documents are attached in the form of Annexure.

1. SUBMISSION OF BID

The Bidding Process shall be in two parts, viz.

Part- I : Technical Bid

Part- II: Financial Bid

Technical & Financial Bid is to be submitted on same date and time in different sealed envelopes super scribing “**TECHNICAL BID FOR SUPPLY OF COMPUTER HARDWARE**” and “**FINANCIAL BID FOR SUPPLY OF COMPUTER HARDWARE**” respectively.

The bidder should take care in submitting the bid properly filed so that enclosed papers are not found loose. The bid document should be properly numbered and signed on each page by the authorised signatory of the company under company seal and submitted in a file in proper manner so that paper do not bulge out and tear during scrutiny.

1.1. Parts of Technical Bid

ANNEXURE - I contains Terms & Conditions, Selection Criteria etc. The bidder should sign each page of this annexure.

ANNEXURE ‘II’ is a format of Manufacturers Authorisation Form.

ANNEXURE – III is a composite format, which, besides detailing the technical specifications of the items, also provides space to indicate/ record your response. The response / offer should be indicated with ‘Y’ for Yes or ‘N’ for No in the appropriate column. For any other supplementary information a separate sheet should be used.

ANNEXURE – IV is a format of Technical Bid and Mandate for payment through NEFT.



1.2. Part of Financial Bid

ANNEXURE – V is a format to be used for quoting for PC/ Desktop, Entry Level Laser Printers, Heavy Duty Laser Printers/Thermal Printers & Barcode Scanners.

ANNEXURE – VI is a format to be used for quoting AMC Charges % age

ANNEXURE – VII is a format to be used for quoting buy back price for PC sets and CRT monitors.

1.3. Above bids with all the relative annexure as detailed above should be dropped in tender box kept in Reception at CCIC OF INDIA LTD, Jawahar Vyapar Bhawan, Janpath, New Delhi 110001 by the date of Submission of Technical & Financial Bid as per Bid Schedule/Venue on Page No 1.

1.4. To ensure uniformity at the time of evaluation and finalization of offers you should ***strictly follow the format & procedure*** indicated in the Annexure and also adhere strictly to the indicated configuration while submitting the offer.

1.5. The configurations given in the Tender Documents are the minimum level of configurations that are required. **You may choose to supply higher/better/enhanced systems/storage devices/peripherals, but no downward deviation from the specified configurations will be permitted. CCIC for any offers with higher configuration will give no additional weight age.**

2. Earnest Money Deposit

2.1. Technical Bid should be accompanied by A Pay order/demand Draft of Rs 2,00,000/- favouring “CCIC OF INDIA LTD. “towards EMD. *Technical bids not accompanied with the above Pay order/Demand Drafts, are liable to be rejected.* The EMD of unsuccessful bidders will be returned to them on completion of the tender process. The EMD of the successful bidder(s) shall be returned after timely delivery & successful installation. No interest shall be paid on the EMD. If any of the selected bidders, refuses/ or is unable to execute the order, his EMD will be forfeited.

3. The Technical bids will be examined by the Technical Committee of CCIC which may call for clarifications/ additional information from the vendors which must be furnished to the Technical Committee in the time stipulated by the Technical Committee. It may happen that the Technical Committee may determine that a particular vendor is technically acceptable in some categories of items only. Financial Bid of such vendors will then eligible only for those categories.



4. Financial Bid of the vendors short-listed by the Technical Committee will only be opened. The prices quoted in Financial bid should be Local Delivery at site inclusive of all taxes, duties, levies, VAT, transport, Entry Tax, Octroi, Transit insurance, loading-unloading, installation charges etc. The rate should be firm and valid for 06 months from the date of Tender Closing Date 09.02.2011 No price escalation on any ground whatsoever will be entertained during the period of validity of the rates.

Yours Faithfully

-sd-
Vineet Gupta
AGM (Finance & MIS)



Technical Bid



ANNEXURE - I
**TENDER DOCUMENT FOR PURCHASE OF COMPUTER HARDWARE &
PERIPHERALS**

TERMS & CONDITIONS OF THE TENDER

1. GENERAL.

- 1.1. The response to the present tender will be submitted by way of two stage bidding process. The technical details with the relevant information/documents/acceptance of all terms and conditions strictly as described in this tender document should be submitted. If short listed, the Financial Bid of the vendor will be opened.
- 1.2. Tender should strictly conform to the specifications. Tenders not conforming to the specifications will be rejected summarily.
- 1.3. Any incomplete or ambiguous terms/conditions/quotes will disqualify the offer.
- 1.4. All the items/components under Sl.No.1 of Annexure III will be reckoned as one item for the purpose of arriving L1 rate. Similarly, for the items under Sl. No. 2 to Sl.No. 5. It is obligatory to quote for all items. The ordering of tendered items will not be restricted to Delhi Office, Head Office. Any branch/office of CCIC can place the Purchase Order on the rate approved in the tender & the vendor is bound to execute the order.
- 1.5. CCIC reserves the right to change location or increase/decrease the number of location where equipments are to be supplied. CCIC also reserves the right to order individually, any one or more of the item (s) for any of its location till the validity of rates.
- 1.6. CCIC reserves the right to divert the delivery of order to any other location as desired by the CCIC.
- 1.7. CCIC reserves the right to accept/reject any or all Bids without assigning any reasons therefore.
- 1.8. Any set of terms and conditions from the Vendors are not acceptable to CCIC.
- 1.9. CCIC reserves the right to stop the tender process at any stage and go in for fresh tendering without assigning any reasons.
- 1.10. The bids should be valid for 6 months and L1 vendor is bound to execute the orders placed at L1 rates during the currency of the tender.
- 1.11. CCIC reserves the right to impose and recover penalty from the vendors who violate the terms & conditions of the tender including refusal to execute the order placed on them for any reasons.



- 1.12. CCIC has the right to reject the goods on receipt at site during final inspection though the goods have already been inspected and cleared at testing stage by the purchaser's inspector. However, such rejection should be strictly within the contractual terms & conditions and no new condition should be adopted while rejecting the goods during final inspection.
- 1.13. No binding legal relationship will exist between any of the Respondents and CCIC until execution of a contractual agreement. Bids must remain valid and open for evaluation according to their terms for a period of at least six (6) months from the date/time of submission of Bids. Bids valid for less than 6 month are liable to reject
- 1.14. The financial bids of vendor(s) who do not qualify in the technical bid, will not be opened/considered.
- 1.15. The vendor (if selected) shall supply New, Unused equipments mentioned in Annexure -III
- 1.16. If require any further clarification, please get in touch with the following officers of this Department within ten days of tender notification date, after which no such communication will be entertained:

Shri Vineet Gupta, Phone: 27306425

Email : vineet@cottageemporium.in

vineet_ccic@rediffmail.com



2. INSTRUCTIONS TO THE VENDORS:

- 2.1. NAME OF WORK: Supply & installation of computer hardware/software/peripherals including operating system installation at the offices in Delhi & NCR of CCIC OF INDIA LTD.
- 2.2. Please read the terms & conditions governing the tender carefully.
- 2.3. Please fill in the relevant information in the blanks provided.
- 2.4. Please sign in full by the Authorised Signatory (ies) with Company Seal in all the relevant Annexure return the complete set in sealed cover.
- 2.5. Sealed Envelop of Bids should be dropped in Tender Box kept in the Reception of Central Cottage Industries Emporium, Jawahar Vyapar Bhawan, 1 - Tolstoy Marg, New Delhi. No advance copy of bid through Email/Fax or in any other form should be disclosed to any of the employee/consultant of CCIC.
- 2.6. No consideration will be given to a Bid received after the time stipulated above and no extension of time will be permitted for submission of Bid.
- 2.7. The vendor will submit his Bid after carefully examining the document/conditions and the items covered under the tender.
- 2.8. Bids not fulfilling any or all of the conditions prescribed or which are incomplete are liable to be rejected.
- 2.9. No amount should be quoted as charges during warranty period or for training charges, violation of these instructions would entail disqualification.
- 2.10. All prices quoted in Financial bid should be 'Local Delivery on Site' inclusive of all taxes, duties, levies, VAT, transport, Entry Tax, Octroi, Transit insurance, loading-unloading, installation charges etc. Bids offering any discounts may be disqualified. CCIC will not issue certificates of any kind pertaining to tax exemptions.
- 2.11. During the validity period of tender quotes, any upward change in the exchange rate/excise duty and customs duty are to be borne by the vendor. In the event of any downward revision of levies/duties etc., the same should be passed on to CCIC, notwithstanding what has been stated in the Bid or in the Letter of Intent etc.
- 2.12. No price escalation adjustment or any other escalation will be payable.
- 2.13. The vendor should arrange for requisite road permit wherever applicable. We will place orders on vendor's Delhi office.
- 2.14. Canvassing in any form in connection with Bids is strictly prohibited and Bids submitted by vendors who resort to such practices are liable to be rejected.



3. CONDITIONS GOVERNING THE TENDER:

- 3.1. Signature: The authorised person(s) should sign the Tender Document and related Annexures only. A copy of the letter issued by competent authority authorising the person(s) to sign on behalf of the company should be enclosed.
- 3.2. Equipment: The vendor should supply Computer equipment, hardware and software to CCIC OF INDIA LTD. and carry out their installation at SITE as per the requirement of CCIC. Unless otherwise specifically referred, all the items of computers, peripherals, software and other items referred in the tender document should be referred to as EQUIPMENT in this document.
- 3.3. Installation: The equipment should be installed at the offices of CCIC OF INDIA LTD., which shall be referred to as SITE in this document. This would include installation of the operating systems, whether supplied by the vendor or provided by CCIC.

4. Delivery:

- 4.1. The equipment should be delivered within maximum **05 weeks**, from the date of placing the Purchase order and installed within 02 week thereafter. In case any vendor awarded the contract is unable to deliver equipment by the stipulated delivery date, CCIC will charge a **penalty of 1%** of order value for every week of delay, subject to a **maximum of 5%** of the order value or will cancel the purchase order. The amount of penalty so calculated shall be deducted at the time of making payment. In the event of cancellation of the order, the vendor shall not be entitled to any compensation and EMD will be forfeited. Time shall be the essence of the contract. **No Advance Payment will be released along with purchase order.**
- 4.2. After the delivery of equipments, any delay in completion of installation beyond 02 week will attract the same penalty as indicated in **para 4.1** above unless allowed by CCIC. The installation and testing should be done to the satisfaction of CCIC.
- 4.3. CCIC reserves the full right to take any action as it deems fit in case the vendor does not make delivery by the stipulated delivery dates including forfeiture of Security Deposit held with CCIC.
- 4.4 The hardware along with all peripherals should be supplied in full and part shipment is not acceptable unless otherwise mentioned in the letter of intent/ purchase order or with the prior permission of CCIC.
- 4.5. All internal components of the hardware should be valid components of that brand..



- 4.6. The vendor shall deliver, along with the Equipment, a complete set of systems documentation and software manual. In the case of critical internal components like Hard disks, Mother Boards, Controller Cards, DVD ROM/Writer drives etc., the manufacturer's literature/product system documentation describing the model/make and functionalities, features etc., shall also be supplied along with equipment.
5. **Quantities liable to vary:** The quantities are liable to alteration by omission, deduction or addition and it should be clearly understood that the contract is not a lump-sum contract. Payment shall be regulated on the actual quantities of supply made or work done at the accepted rates.
6. **Vendor not to make any alteration in document:** No alterations, which are made, by the vendor in the specifications or probable quantities accompanying this notice shall be recognised, and if any such alterations are made, the Bid shall be invalid. Any Bid, which purports to alter, vary or omit any of the conditions herein, is liable to be rejected.
7. **Vendor to gather all information for/bear cost for submitting Bids:**
- 7.1. The vendor must obtain for himself on his own responsibility and at his own expenses all the information necessary including risks, contingencies and other circumstances to enable him to prepare a proper Bid and to enter into a contract with CCIC.
- 7.2. The vendor should also bear all the expenses in connection with the preparation and submission of his Bid.
- 7.3. The vendor whose Bid is accepted shall not be entitled to make any claim for increase in the rates quoted and accepted.
8. Rates should be complete, adequate and cover all taxes, contingent costs including insurance. The Bid must be complete in itself, properly worked out to cover all the vendor's obligations under the contract and all matters and things necessary for the proper completion of the work, and the rates quoted therein must be correct and sufficient to cover the vendor's costs, overheads and profits etc, completely for the individual items of work including cost for all necessary materials and labour, taxes, excise or any other such tax or duty levied by Govt., Central or State or Local Authority as on the date of submitting Bids, if and as applicable, insurance against loss or damage by fire, theft or other usual risks during transit, and till the work is completed at site and handed over to the CCIC in all respects according to the true meaning and intent of the contract.



9. **Quoted rates not subject to escalation:** The rates should not be subject to any escalation in prices of components, basic material, exchange rate, taxes, duties, railway/freight and the like, labour rates, Octroi etc.
10. The rate should be firm for a period of six months from the date of submission of bids
11. **Rights of CCIC:**
- 11.1. CCIC does not bind itself to accept the lowest quote and reserves the right to reject any or all the quotes received, without assigning any reason there for.
- 11.2. While placing the Purchase Order, CCIC further reserves the right to delete or reduce any item without assigning any reason there for.
12. **Assigning Work:** The work or any part of it should not be transferred, assigned or sub-let without the written consent of CCIC.
13. **Other agencies at work:** The vendor shall be required to co-operate and work in co-ordination with and afford reasonable facilities for such other agencies/specialists as are/may be employed by CCIC on other works/sub-works in connection with the project/scheme of which this work forms part and in this connection it shall be deemed that the vendor has prior to submitting the Bid inspected the premises and taken all circumstances into consideration.
14. **Acceptance Testing:**
- 14.1. Inspection/Acceptance test shall be carried out to the satisfaction of CCIC at site within 7 days of submission of bid.
- 14.2. The Inspection/Acceptance Test shall be designed by CCIC and conducted by CCIC's officials to their satisfaction. The vendor shall provide/extend necessary assistance to CCIC in the conduct of the acceptance tests/inspection.
15. **Release of Shipment from the Check Post:** It is to be clearly understood that hardware and other peripherals shipped from factory, will be got cleared from any Check post by the vendor.



16. PAYMENT TERMS:

- 16.3. The vendor should submit the bills to the AGM (Finance & MIS) office that have issued the relative Purchase Order. The payments will be processed and Payment will be made through NEFT transfer. Account details for payment through NEFT, Name of Bank, Name of Branch, IFSC Code, Account No. Etc to be submitted by the vendor along with technical bid (Form for the same is already enclosed and part of Technical Bid) .
- 16.4. 95 % payment after the delivery and successful installation of the system subject to recoveries if any, on account of penalties as mentioned in this document. Rest after 15 days of successful running.
- 16.5. In case site is not ready, 80% payment will be made after the expiry of 30 days from the date of delivery upon submission of 'site not ready' certificate signed by the authorised official of CCIC. Rest after 15 days of successful running.
- 16.6. **DOCUMENTS TO BE ENCLOSED:** Invoice(s) reflecting taxes and duties, delivery challan duly acknowledged by the consignee, packing slip, Installation Report covering all the items supplied and duly signed by the department evidencing satisfactory installation of the items supplied etc, **all in duplicate**. The Invoice and Delivery Challans should indicate the Part Numbers of the various original components of OEM. **A copy of the relative Purchase Order should also to be submitted along with your claim. Any change in the parts/part numbers other than those quoted in the tender is not acceptable and may lead to cancellation of order.**
17. **Training:** At the time of installation of equipments, vendor shall provide free on-site brief user training specific to the hardware supplied to the officials of CCIC.
18. **Transfer of Ownership:** Transfer of ownership of the property shall be effective as soon as the equipment is installed, tested and accepted by CCIC.
19. **Insurance:** Vendor shall arrange for suitable transit insurance cover at no extra cost to CCIC, which will cover the period till the system is installed as mentioned above in point no 8.



20. Warranty :

- 20.1. The vendor/supplier shall warrant that the goods supplied under the contract is new, unused and incorporate all recent improvements in design and materials. The supplier further warrants that the goods supplied under the contract shall have no defect arising from design, materials.
- 20.2. All the hardware supplied under this tender should carry 36 months unconditional onsite comprehensive warranty or standard warranty whichever is higher of the vendor /OEM.
- 20.3. Vendor shall provide to CCIC 36 months as detailed above, free maintenance service from the latest date of installation of equipments, which shall include preventive maintenance, repair/replacement and free provision of spares, parts, kits as and when necessary from the date of satisfactory commissioning of the EQUIPMENT by the vendor/OEM and acceptance by CCIC. This condition also applies towards system software and application package delivered by the vendor along with the system. The vendor should particularly ensure that the systems and other system software are free from all types of glitches and does not cause disruption or other damages to the computer system or information and data contained in the computer system at the time of installation or subsequently. Detailed conditions and covenants governing Repairs and Maintenance Services are furnished in the documents
- 20.4. **On-site Repair and Maintenance Services:** The Vendor /OEM shall (with all reasonable speed or within the period) arrange for services of qualified service engineers having sufficient knowledge of both hardware and software, acceptable to CCIC at the time of installation and during warranty period for trouble shooting, repair and replacement of all kits or parts and spare parts and to render such other support services, as may be necessary for satisfactory functioning of the EQUIPMENT. No charges, fees, accommodation, boarding etc shall be paid or provided by CCIC to the service engineer or his assistants, if any.

21. **Maintenance Contract (AMC):** The vendor shall provide Maintenance services for the EQUIPMENT at the quoted rates for two years after warranty. The rate of AMC shall not exceed **10% p.a.** of equipment cost. CCIC may however, elect for comprehensive maintenance by a third party or undertake in-house maintenance with the backup support



from the vendor. The vendor, in case CCIC opts for third party/in house maintenance shall provide required support services by way of actual maintenance by their engineers and/or arrange for supply of kits or parts and spare parts on terms to be mutually agreed upon. The vendor shall provide/continue to provide support for the hardware for at least seven years from the date of acceptance. CCIC may change the terms of the future AMC, if necessary, to meet changing needs, on mutual agreement with the vendor.

22. **Subcontracting /Assignment:** The vendor shall not, without the prior written consent of CCIC OF INDIA LTD., sub-contract or permit anyone other than the vendor's own personnel to perform any of the work, services or other performance required of the vendor.

23. **Equipment Attachments:** CCIC shall have the right to make changes and attachments to the EQUIPMENT provided such changes or attachments do not prevent proper maintenance from being performed, or unreasonably increase the cost of performing repair and maintenance service.

24. **Others:**

24.1. The vendor shall warrant that the repair and maintenance service/ products offered for sale do not violate or infringe upon any patent, copyright, trade secret or other property right of any other person or other entity. The vendor shall indemnify CCIC from any claim, directly or indirectly resulting from or arising out of any breach or claimed breach of this warranty.

24.2. The vendor shall further explicitly absolve CCIC of any responsibility/liability for use of systems/software delivered alongwith the equipment and of all cases of possible litigation /claims directly or indirectly arising out of any breach/claimed breach of patent/copyright /license/trade secret or other entity of the equipment sourced either from third parties or from themselves.

24.3. The vendor shall, on request from CCIC, furnish detailed information on training courses, which can be arranged by the vendor for the computer, for the computer hardware maintenance personnel. In the event of CCIC electing to maintain the computer hardware by its own personnel or those of the third party nominated by



CCIC, the vendor shall, on a notice of 60 (Sixty) days to arrange to impart comprehensive training in order to equip such personnel with full capability for satisfactory maintenance of the computer hardware. The vendor shall also supply necessary engineering manuals, test equipments etc., as required for maintenance. The cost of such training and supplies shall be mutually negotiated.

24.4. Updates / Upgrades of systems software (Operating Systems, drivers) etc be made available to CCIC by the vendor at no additional cost.

24.5. The vendor and their employees shall strictly undertake not to communicate or allow to be communicated, to any person or divulge in any way any information relating to the ideas, concepts, know-how, technique, data, facts, figures and all information whatsoever concerning, or relating to CCIC and its affairs to which the said employees have access in the course of the performance of their obligations to CCIC.

24.6. Within the period of warranty/maintenance cover, CCIC shall have the right to: -

24.6.1. Shift the EQUIPMENT to an alternate site of its choice, if required.

24.6.2. Disconnect/connect/substitute computer systems and/or peripherals, acquired from another vendor also.

24.6.3. Install electronic components such as circuit cards etc., to enhance the System's performance.

24.7. The computer systems, peripherals, electronic components, circuit cards etc., referred to above may be obtained by CCIC from the vendor after advance consultation with the representative of the vendor, who would not unreasonably withhold consent in these matters. CCIC shall bear the charges for such shifting and reinstallation and vendor should provide necessary assistance to CCIC for the smooth reinstallation process. The conditions contained herein would continue to be binding on the vendor after such shifting and reinstallation.

24.8. All disputes and differences of any kind whatsoever arising out of or in connection with this purchase order shall be referred to arbitration. The arbitrator may be appointed by both the parties or in case of disagreement; each party may



appoint an arbitrator and the decision of the arbitrator(s) shall be final. Such arbitration shall be governed by the provisions of the Indian Arbitration Act.

25. CONDITIONS GOVERNING REPAIR AND MAINTENANCE SERVICES (DURING WARRANTY & AFTER WARRANTY PERIOD)

- 25.1. The Vendor should undertake to provide CCIC at least 36 months (as the case may be) free maintenance service, which will include repair and maintenance of all kits or parts and spare parts from the date of commissioning of the Systems. This is also applicable to system software. Thereafter, CCIC may decide for continued maintenance by the vendors at AMC rates quoted in the tender and found acceptable or may opt for comprehensive maintenance by a third party, or undertake in-house maintenance if needed with the backup support from the vendors. The vendor shall keep spares of essential & critical kits or parts of the EQUIPMENT, as may be required to ensure that related problems are solved within a maximum period of 4 hours from the time of reporting of the call and to keep the down time minimal. This should be kept either at the site/ location or a place determined by us.
- 25.2. The vendor, if he chooses, may install his own standby system of identical specification. If such system is acceptable to CCIC, the period of use of such system shall be deducted from the downtime for all purposes.
- 25.3. The vendor shall agree to maintain the EQUIPMENT in good working order and for this purpose shall provide the following repair and maintenance services:
- a) **Preventive Maintenance:** The VENDOR shall conduct Preventive Maintenance (including but not limited to inspection, testing, satisfactory execution of all diagnostics, replacement of unserviceable parts, cleaning and removal of dust and dirt from the interior of the EQUIPMENT, and necessary repairing of the EQUIPMENT) at least once in three months, on a day and at a time to be mutually agreed upon. Notwithstanding the foregoing, the VENDOR recognises CCIC's operational needs and agrees that CCIC shall have the right to require the vendor to adjourn Preventive Maintenance from any scheduled time to a date and time, not later than fifteen working days thereafter.
 - b) The vendor shall correct any faults and failures in the EQUIPMENT and shall repair and replace worn out defective parts of the EQUIPMENT



immediately. In case where unserviceable parts of the EQUIPMENT need replacement, the vendor shall replace all such parts, at no extra cost to CCIC with brand new parts or those equivalent to new parts in performance. Warranty shall also be provided on the printer heads in respect of Slip Printers. Provided that if the VENDOR is required to replace consumables, these will incur additional charges. The VENDOR in effecting any such replacement shall not remove the equipment or any part thereof until the vendor is ready to move in substitute equipment or part or parts to replace it. If the replaced part or parts are not identical in all respects to the part replaced, the VENDOR shall inform CCIC in writing at the time of such replacement. CCIC in such case have the right to request the VENDOR to replace the parts with the original compatible parts only and the VENDOR comply with such request forthwith.

c) The VENDOR shall ensure that faults and failures intimated by CCIC as above are diagnosed and repaired within four hours. If the repair work is expected to be prolonged beyond four hours of downtime, the vendor shall replace the defective EQUIPMENT with STAND-BY EQUIPMENT immediately, and restore operations.

d) Performance Expected: System uptime for the purpose of this document is defined as productive and error free time of the equipment reckoned on a quarterly basis and the system uptime efficiency shall be computed as under:
$$\frac{\text{(Total time – Down Time)}}{\text{(Total time)}} \times 100.$$

Where ‘Total Time’ is working hours on all working days and not inclusive holidays. Down time is the aggregate time lost due to any equipment malfunction and non-availability of remedial maintenance during the quarter.

Performance: The vendor shall guarantee and ensure post installation System Uptime efficiency of 98% for the full configuration of the equipment, in every quarter.

Penalty: Without prejudice to any of the CCIC’s other rights and remedies, a penalty at the discretion of CCIC may be levied subject to a maximum of



Rs.1000/- per hour, for failure to deliver the guaranteed uptime or defaults therein for downtime exceeding four hours on any EQUIPMENT.

e) The vendor shall also guarantee that there shall not be more than three failures of critical components such as HDD / Mother Board, in any calendar quarter at any site. In the event of more than three failures in the critical components, the vendor shall REPLACE the defective equipment with NEW compatible equipment, acceptable to CCIC immediately.

f) In the event of repeated failures of any Computer / Peripherals, the vendor shall REPLACE the defective equipment on demand from CCIC.

g) SPARE PARTS AND TEST EQUIPMENT: The vendor shall undertake to maintain necessary tools, test equipment, sub-assemblies, kits of parts, components and spare parts for 5 years (including warranty period) from the date of installation of EQUIPMENT at SITE, to enable it to fulfil the obligations.

h) In the event the vendor decides to discontinue the supply of sub-assemblies, kits of parts, components and spare parts for EQUIPMENT purchased after expiry of said seven years, the vendor shall **give 06 months** prior notice to such discontinuance and assist CCIC to make alternative arrangements.

i) All engineering changes generally adopted hereafter by the VENDOR for equipment similar to that supplied shall be made to the EQUIPMENT at no cost of CCIC.

j) A log/register shall be maintained INDIVIDUAL OFFICE-WISE by the Service Engineer at the SITE to record each incident of EQUIPMENT malfunction, errors, faults, failures, defects, etc., indicating the date and time at which the vendor was informed or noticed the malfunction, errors, faults, failures, defects, etc., and the date and time of commencement and successful completion of repair work and nature of repair work performed on the equipment together with a description of the cause for work, either by description of the malfunction, errors, faults, failures, defects etc., or as



discovered, and repaired during the regularly scheduled Preventive Maintenance. CCIC shall use the same log for recording the nature of malfunction, errors, faults, failures, defects, etc., observed in the equipment the date and time of their occurrence and the date and time of their communication to the vendor. The entries in the register under the initials of a CCIC representative shall constitute conclusive proof of the malfunction, errors, faults, failures, defects, etc.



26. POSTING OF A QUALIFIED SERVICE ENGINEER RESIDENT AT SITE FOR ON SITE REPAIR AND MAINTENANCE SERVICES

The vendor may post qualified service resident engineer at the installation, and during warranty period for trouble shooting, repair and replacement of all kits or parts and spare parts and render; such other support services, as may be necessary for satisfactory functioning of the Computer systems and peripherals. The engineers may be allocated to the various offices of CCIC on a cluster basis as may be determined by mutually agreed. The engineers so posted shall ordinarily be located at one of the offices and will attend to calls received from the other office(s) forming part of that cluster. The engineers shall not attend to calls received from any other source.

27. CERTIFICATION AND AUTHORISATION

27.1. The vendor should be an Original Equipment Manufacturer OR should be in a position to supply the EQUIPMENT manufactured by reputed and empanelled vendors only. The vendor should have manufacturing unit with ISO certifications. The Bids for the products without these certifications shall be rejected.

27.2. In case any vendor offer to supply the brands of other OEMs, the vendor shall produce a declaration from the OEMs extending full guarantee and warranty as specified in the tender by CCIC. The format of declaration to be produced by the vendor is enclosed as per Annexure 'II'. Submission of the declaration signed by the OEMs is compulsory, otherwise the bids will not be considered.

27.3. The vendor shall undertake that all the components/parts/assembly/software shall be original new components/parts/assembly/software from the respective OEMs of the products and that no refurbished/duplicate/second hand components/parts/assembly/software are being used or shall be used.

28. Evaluation Criteria

28.1. CCIC will scrutinize the offers to determine whether it is complete, whether errors have been made in the offer, whether required technical documentation has been furnished and whether the documents have been properly signed. Offers with incorrect information or not supported by documentary evidence, wherever called for, would be summarily rejected. However, the purchaser, at its sole discretion, may waive any minor non -conformity or any minor irregularity in an offer. The Purchaser reserves the right for such waivers and this shall be binding on all vendors.



28.2. Technical evaluation would be done to examine whether offered Equipment matches the basic specifications asked for. Deviation from specifications stipulated may make the offer liable for rejection.

28.3. For proper scrutiny, evaluation and comparison of offers, the purchaser may, at its discretion, ask some or all vendors for clarification of their offer. The request for such clarifications and the response will necessarily be in writing. If deemed necessary, the vendor will be required to give presentation on the systems offered.

28.4. The final selection of Lowest tenderer (L1) vendor will be decided on 5 Year Total Cost of Ownership of the Items / Equipments, inclusive of initial 3 (three) Years' Warranty and Annual Maintenance Charges for 4th, 5th year and order will be awarded to him.

The L1 tenderer shall be arrived on the basis of overall financial cost of all the item taken together or taking individual complete item.

Example as under

S.No.	Name of Item with the configuration in Annexure III with initial 3 year warranty	Qty (Q)	Unit Price (P)	Total Price Q x P	AMC Cost for 4 th year	AMC Cost for 5 th year	TCO
1.	PC's or Desktop	54		A1	A2	A3	A=A1+A2+A3
2.	Entry Level Laser Printer	26		B1	B2	B3	B=B1+B2+B3
3.	Heavy Duty MFP Laser Printer	02		C1	C2	C3	C=C1+C2+C3
4.	Barcode Scanner	30		D1	D2	D3	D=D1+D2+D3
5.	Thermal Slip Printers	23		E1	E2	E3	E=E1+E2+E3
TOTAL							T=A+B+C+D+E

The L1 tenderer shall be arrived on the basis of overall financial cost of all the item taken together (T) or taking financial cost of individual complete item i.e. **A, B,C,D,E.**

29. Force Majeure

29.1. Notwithstanding the provisions mention in the document, the supplier shall not be liable for imposition of any such sanction so long the delay and/or failure of the supplier in fulfilling its obligations under the contract is the result of an event of Force Majeure.



- 29.2. For purposes of this clause, Force Majeure means an event beyond the control of the supplier and not involving the supplier's fault or negligence and which is not foreseeable. Such events may include, but are not restricted to, acts of the purchaser either in its sovereign or contractual capacity, wars or revolutions, hostility, acts of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts, and freight embargoes.
- 29.3. If a Force Majeure situation arises, the supplier shall promptly notify the purchaser in writing of such conditions and the cause thereof within twenty one days of occurrence of such event. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
- 29.4. If the performance in whole or in part or any obligation under this contract is prevented or delayed by any reason of Force Majeure for a period exceeding sixty days, either party may at its option terminate the contract without any financial repercussion on either side.
- 29.5. In case due to a Force Majeure event the purchaser is unable to fulfil its contractual commitment and responsibility, the purchaser will notify the supplier accordingly and subsequent actions taken on similar lines described in above sub-paragraphs.



30. ELIGIBILITY CRITERIA

S.No.	Part of Technical /Financial Bid	Criteria
A.	Technical	Vendor is Manufacturer/ Authorised Distributer/Authorised Dealer / Authorised Service Provider of the equipment.
B.		Experience of having successfully executed similar value order for product bided during last 3 years ending on 31.03.2010 at either of the following: <i>Three similar completed works costing not less than 16 lacs each.</i>
		<i>Or</i> <i>Two similar completed works costing not less than 20 lacs each.</i>
		<i>Or</i> <i>One similar completed work costing not less than Rs. 32 lacs each</i>
C.		Whether Turnover of last three years in Computer Hardware / Peripherals is above Rs. 50 Lacs
D.		Completeness of the Technical and Financial bid (Vendors must quote the specified brand/model no & sub model no. in the Technical Bid, and must provide all the necessary supporting documents)
E.		Past performance of the bidder as regards product–reliability, after-sales service, commitment to provide best uptime and the current size and infrastructure of business in the Hardware and Software selling. (Supporting Documents & Certifications)
F.		Whether maintenance is provided through Directly/Authorised Service Provider/Franchisee / Agents
G.		Spares availability in respective service centre (2 years after 3 year onsite warranty)
H.		Whether Vendor is committed for attend /close after sales call on same day
I.	Relevant Certifications : <ul style="list-style-type: none"> ▪ Microsoft Certified ▪ Linux certified ▪ Testing Report from any National Level Electronic Research and Testing Laboratory (Please enclose copies of certificates)	

ACCEPTED THE ABOVE CONDITIONS

SIGNATURE OF THE VENDOR WITH SEAL



ANNEXURE - II
MANUFACTURERS AUTHORISATION FORM

Ref No:

Date:

To,
AGM (Finance & MIS),
CCIC OF INDIA LTD.
Bharat Nagar, New Delhi

Dear Sir,
Sub: RFP No.

We.....who are established and reputable manufacturers of Having factories atand.....do hereby authorize M/s..... (Name and address of vendors) to submit a bid and sign the contract with you for the goods manufactured by us against the above RFP No.....dated..... We hereby extend our full guarantee and warranty as per the clauses of contract based on the terms and conditions of the RFP for the goods and services offered for supply by the above firm against this RFP.

M/s..... (Name and address of vendors) is our Authorised Distributer/ Dealer/ After Sales Service Provider.

Yours faithfully,

Name of the Manufacturer

Note: This letter of authority should be on the letterhead of the manufacturer and should be signed by a person competent and having the power of attorney to bind the manufacturer. It should be included by the bidder in its technical bid.



ANNEXURE – III

1. Desktop (Estimated Qty : 54)		Brand Name, Model & Sub Model No	Complied (Yes/No) (Deviation if any, along with Make/Model)
Features	Required Specifications		
Processor	Intel Core i3-550 Processor (3.2 GHz, 4 MB L2 Cache and 1333 MHz FSB)		
Motherboard & chipset	Intel Q 57 on OEM Mother Board		
Bus Architecture	Integrated Graphics with 512MB RAM, 2 Full Height PCI, 1 Full Height PCI Express x1 and 1 PCI Full Height Express x 16		
Memory	4 GB 1333 MHz DDR3 RAM non-ECC(unbuffered) with minimum 4 DIMM slots and expandability to 8 GB.		
HDD	500 GB SATA 3.0Gb/s 7200RPM with 8MB Data Burst Cache		
Display	18.5 inch TFT Digital Colour Monitor or above to support TCO-03 compliance. Monitor should be Energy Star 4.0 compliance with Kensington lock slot. EPEAT rated monitor preferably silver or above.		
Keyboard	104 Keys		
Mouse	Optical Scroll		
Bays	5 Nos. (2 Nos. 5.25" Half Height & 1 3.5" Slot internally and 2 Nos. 3.5 inches for Hard Disk Drives)		
Ports	10 USB Ports (2 in front, 6 rear, 2 internal), 4 SATA port (internal), 1 Serial Port, 1 Parallel Port, 1 PS/2 Keyboard and 1 PS/2 Mouse port, audio ports for microphone and headphone in front. 1 eSATA, 1 VGA, 1 Display Port (Allows Dual Independent Display using 2 monitors)		

Cabinet	Tower		
DVD Writer Drive	16x Max DVD +/- RW Drive with Dual Layer Writer Capabilities		
Networking Facility	10/100/1000 on board integrated Network Port with remote booting facility remote system installation, remote wake up.		
Operating System	Windows 7 Professional 64bit preloaded with media and documentation and certificate of Authenticity		
Security	TPM 1.2 Chipset, BIOS individually enable/disable of I/O Ports (including USB Ports); Chassis Intrusion Switch		
OS Certification	Windows7 Professional Logo & OS Certifications		
Power Management	280W, Screen Blanking, Hard Disk and System Idle Mode in Power on, Set up Password, Power Supply SMPS Surge protected.		
Preloaded Applications	Backup Rescue and Recovery Access Connections Client Security Solution System Update System Migration Assistant Secure Data Disposal Utility Diagnostic tools Adobe Reader Nero DVD Writing tools / Sonic RecordNOW		
Warranty	3 years Comprehensive Onsite warranty including Labour and spares		

Name & Signature of Authorised Signatory with Seal



2. Specification of Entry Level Laser Printer (Estimated Qty:26)		Brand Name, Model & Sub Model No	Complied (Yes/No) (Deviation if any along with Make/Model)
Feature	Required Specifications		
Printer Type	Monochrome Laser Printer		
Print Speed Black Normal, A4	15-20 ppm		
First Page Out	Less than 8 sec.		
Print Quality best mode in Black	Upto 600 x 600 dpi		
Duty cycle (monthly, A4)	Up to 8000 -10000 pages		
Standard Memory	80-16 MB		
Processor Speed	266 MHz		
Hard Disk Capacity	None		
Toner	Separate Toner & Drum Cartridge; (Toner Can be change without changing the drum)		
Paper Tray	1 (Plus 10 Sheet Priority feed Slot)		
Paper Handling Standard / Input	250 sheets input tray, 10 sheet priority feed slot		
Paper Handling Standard / Output	150 sheets		
Duplex Printing	Manual (Driver Support Provide)		

Name & Signature of Authorised Signatory with Seal



Paper Size Supported	A4, A5, A6, B5, post cards, envelopes (C5, DL, B5)		
Paper Type Supported	Paper (Laser, Plain, Photo, Rough, vellum) envelopes, labels, cardstock, transparencies, postcards		
Paper weight	60 to 163 GSM		
Connectivity	Hi Speed USB Port (Compatible with USB 2.0 specification) Basic 10/100 networking capability		
Compatible Operating System	Windows 2000, Windows XP home, XP Professional, Windows Server 2003, Windows Vista, Windows Server 2008, Windows 7		
Power Consumption	Not More Than 350 watts		
Operation Temperature Range	10 -35 Celsius		
Energy Star Qualified	Yes		
Warranty	3 year Comprehensive onsite		

Name & Signature of Authorised Signatory with Seal



3. Specification of Heavy Duty MFP Laser Printer (Estimated Qty: 02)		Brand Name, Model & Sub Model No	Complied (Yes/No) (Deviation if any along with Make/Model)
Feature	Required Specifications		
Printer Type	Digital A3 Size Desktop Copier, (Copier + ARDF + Duplex + Network Printer + Network TWAIN Scanner)		
Print Speed Black Normal, A4	30-35 ppm		
First Page Out	Less than 6.5 sec.		
Print Quality best mode in Black	Upto 600 x 600 dpi		
Duty cycle (monthly, A4)	Up to 30,000 pages		
Standard Memory	16-32 MB		
Processor Speed	266 MHz		
Hard Disk Capacity	40 GB		
Toner	Separate Toner & Drum Cartridge; (Toner Can be change without changing the drum)		
Paper Tray	2 x 500 sheets paper trays, 100 sheet multi bypass tray, Duplex Tray		
Paper Handling Standard / Output	250 sheets (internal tray)		
Duplex Printing	Automatic (Should be standard feature) To save paper cost		
Paper Size Supported	A3 - A6		
Paper Type Supported	Paper, labels, cardstock, transparencies		
Paper weight	60 to 163 GSM		

Name & Signature of Authorised Signatory with Seal



Scanner	43-50 original colour scanning per minute (A4,SEF) Scan To Email TCP/IP, SMTP, Pop3 Destination Max 100per Job, Scan to Folder, Via SMB, FTP		
Copier	Twin Laser Beam Scanning & electro Photographic Printing 16/20 Copy per minute Zoom: 50-200% (in 1% step)		
Connectivity	Hi Speed USB Port (Compatible with USB 2.0 specification), Fast Ethernet 10/100/1000 networking capability		
Network Protocol	TCP/IP, IPX/SPX, SMB, AppleTalk		
Compatible Operating System	Windows-98, Windows 2000, Windows XP home, XP Professional, Windows Server 2003, Windows Vista, Windows Server 2008, Windows 7		
Accessories	Platen Cover, 50 Sheet Auto Document Feeder, All related software		
Power Consumption	Not More That 1500 watts		
Operation Temperature Range	10 -35 Celsius		
Energy Star Qualified	Yes		
Warranty	One year onsite with Comprehensive Customer Care contract including per page printing & maintenance cost.		

Name & Signature of Authorised Signatory with Seal



4. Handheld Barcode Scanner (Estimated Qty: 30)		Brand Name, Model & Sub Model No	Complied (Yes/No) (Deviation if any along with Make/Model)
Feature	Required Specifications		
Speed	Decodes upto 10 barcode /second		
Read Range	Read Range: 2 to 16" (51 to 406 mm)		
Interface	USB, RS-232 Interface Options		
Warranty	3 year Comprehensive onsite		

5. Specification of Thermal Slip Printers (Estimated Qty: 23)		Brand Name, Model & Sub Model No	Complied (Yes/No) (Deviation if any along with Make/Model)
Feature	Required Specifications		
Print Method	Thermal Line Printer		
Character Set	95 Alphanumeric, 37 International, 128 x 11 graphics Barcode, UPC-A UPC-E, JAN13(EAN), JAN(EAN), code 39		
CPI	15, 20		
Print Speed	12 LPS		
Interface	RS-232, Bi-directional parallel, Dealer option: RS-485, USB, 10 Base-T I/F		
Warranty	3 year Comprehensive onsite		

Name & Signature of Authorised Signatory with Seal



Annexure IV
Technical Bid Form

1.	Name of The Bidder	
2.	Address of Corporate Office	
3.	Address of Dealing Branch Office	
4.	Location of Factory	
5.	Experience of having successfully executed similar value order for product bided during last 3 years ending on 31.03.2010	Please enclose supporting documents
6.	Turnover in 'Sale of Computer Hardware & peripherals' (enclose a copy of audited balance sheet, Profit & Loss A/c.)	
	Year 2009-10	
	Year 2008-09	
	Year 2007-08	
7.	Turnover in 'AMC of Computer Hardware & peripherals'	
	Year 2009-10	
	Year 2008-09	
	Year 2007-08	
8.	ISO 9001 Certification details and validity /area	
9.	Satisfactory Completion Certificate issued by a IT Head of a PSU / Bank	Enclose a copy of the same
10.	Detail of major orders execute with states/Central Govt./PSU/Banks in past 3 years	Please attach a separate list
11.	Hardware items manufactured directly by the bidder (OEM) for which tender notice is placed	

Name & Signature of Authorised Signatory with Seal



12.	Hardware items procured from third party	
13.	Detail of after Sales Service Infrastructure	
14.	No of Service Centre in India & in Delhi NCR	
15.	Response time (Call closure time)	
16.	Escalation Matrix of After Sales Support	Please attach the list
17.	No of Service Engineer in Delhi NCR	
18.	Maintenance service directly from OEM/Authorised Service Provider/ Franchisee/Agents	
19.	Details of Spares availability in respective service centres	
20.	Max No. of years for which spares & support services will be available after delivery	Please refer point no 'G' in selection criteria
21.	Deputation of full time on site service engineer /coordinator for three years after installation	

I / We certify that the bid(s) are valid for 6 months from the date of opening of tender.

Name & Signature of Authorised Signatory with Seal



**CENTRAL COTTAGE INDUSTRIES CORPORATION OF INDIA LTD.
WEAVERS SERVICE CENTRE, NEAR BHARAT NAGAR POLICE STATION,
BHARAT NAGAR, DELHI 110052**

MANDATE FOR PAYMENT THROUGH NEFT/RTGS

1.	Name of the Supplier/ Company/ Firm Name *	
2.	Address of the Supplier *	
3.	City *	
4.	State *	
5.	Land line no. with std code	
6.	Fax No. with std code	
7.	Mobile no. *	
8.	E-mail Address	
9.	Name of Contact Person*	
10.	PAN no. *	
11.	TIN no.	
12.	CST no.	
13.	WCST no.	
14.	Service Tax Registration No. With Date	
15.	Whether supplier is MSME	
16.	BANKING ACCOUNT NO. FOR NEFT / RTGS TRANSFER (Minimum 11 Character) *	



17.	Name of the account holder *	
18.	IFSC CODE OF BANK BRANCH (FOR NEFT / RTGS TRANSFER) *	
19.	Bank name *	
20.	Branch name *	
21.	Branch telephone with STD code*	
22.	Branch address *	
23.	MICR code of bank branch *	

1. **COPY OF CANCELLED CHEQUE** of above mentioned account and **COPY OF PAN CARD** is enclosed.
2. I hereby declare that particulars given above are correct and complete, if the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the CCIC OF INDIA LTD. responsible, I have read the option invitation letter and agree to discharge responsibility expected of me as a participant under the scheme.
3. I / We also undertake that I / We shall inform any changes in my / our bank account particulars in future to CCIC, failing which payment shall continue to be made as details submitted to CCIC by me/us, for which CCIC shall not be held responsible.
4. Certified that the particulars furnished above are correct as per my knowledge.

Date: _____

(Signature of the Proprietor / Partner / Director)

Certified that the particulars furnished above (Point No. 18 to 25) are correct as per our records.

Signature of the Authorised Officer from Bank
with Seal

***mark are Compulsory Fields.**

Instruction to Suppliers:

The above form is mandatory for receipt of payment from CCIC. Before filling up the form, the supplier should contact their bank, confirming that the branch accept NEFT/RTGS payments. If the facility is not available then a letter from bank should be forwarded to CCIC with a request to condone the compliance.



FINANCIAL BID



ANNEXURE-V
**FORMAT FOR QUOTING PRICE FOR PC/DESKTOPS, ENTRY LEVEL LASER
PRINTER, HEAVY DUTY LASER PRINTER INCLUSIVE OF ALL TAXES & DUTIES**

S.No.	Name of Item with the configuration in Annexure III	Product /Brand Name	Unit Price	Quantity	Total Price (A)
6.	PC's or Desktop			54	
7.	Entry Level Laser Printer			26	
8.	Heavy Duty MFP Laser Printer			02	
9.	Barcode Scanner			30	
10.	Thermal Slip Printers			23	

I / We certify that above quoted rates are inclusive of all features / components mentioned in Annexure III. The Rates are valid for 6 months from the date of opening of tender.

Name & Signature of Authorised Signatory with Seal



ANNEXURE-VI
AMC CHARGES AS PERCENTAGE OF THE COST OF THE ITEMS EXCLUSIVE OF TAXES

S. No.	Name of Item with the configuration in Annexure III	AMC Charges (%) For 4 th year	AMC Charges (%) For 5 th year
1.	PC's or Desktop		
2.	Entry Level Laser Printer		
3.	Barcode Scanner		
4.	Thermal Slip Printers		

S. No.	Name of Item with the configuration in Annexure III	AMC Charges (%) For 2 nd year	AMC Charges (%) For 3 rd year	AMC Charges (%) For 4 th year	AMC Charges (%) For 5 th year
1.	Heavy Duty MFP Laser Printer				

- Only For **Heavy Duty MFP Laser Printer** Vendor should also mention in the table below the Maintenance cost on per page basis (per page printer maintenance contract on 8 hours response time basis like FSMA /CCC etc)

S. No.	Name of Item with the configuration in Annexure III	Per page maintenance cost for 5 Years from the date of Installation (like FSMA /CCC)
1.	Heavy Duty MFP Laser Printer	

Name & Signature of Authorised Signatory with Seal



ANNEXURE-VII

Buyback price for Old PC sets Dot Matrix Printers, Desk jet Printers

S. No.	Name of Item	Quantity (Approx.)	Reserve Unit Price	Buyback Price (unit price)	Net Amount
1.	Pentium -1 Desktop	22	Rs. 500/-		
2.	Pentium -2 Desktop	5	Rs. 500/-		
3.	Pentium -3 Desktop	29	Rs. 800/-		
4.	Dot Matrix Printers	52	Rs. 500/-		
5.	DeskJet Printers	11	Rs. 500/-		
6.	Line Matrix Printer (Lipi MT 661)	01	Rs. 10,000/-		

I / We certify that above quoted rates are valid for 6 months from the date of opening of tender.

Name & Signature of Authorised Signatory with Seal

