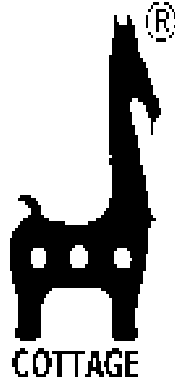


No.CCIC/GA/BCL/2011-12/

CENTRAL COTTAGE INDUSTRIES CORPORATION OF INDIA LTD.

(A Govt. of India Undertaking, Ministry of Textiles)



“RATE CONTRACT FOR SUPPLY OF **BAR CODE LABELS** IN OUR
SHOWROOM AT JAWAHAR VYAPAR BHAWAN, JANPATH,
NEW DELHI”

Page No.BCL-1 to 6

TENDER DOCUMENTS

1. OFFER LETTER
2. LIMITED TENDER NOTICE
3. TECHNICAL-CUM-FINANCIAL FORM (ANN-A)
4. STANDARD INSTRUCTIONS TO BIDDERS

BCL-1

Speed Post

CCIC/GA/2011-12/

11 July, 2011

M/s. _____

Sub: Rate contract for supply of Bar Code Labels

Dear Sirs,

Central Cottage Industries Corporation of India Ltd. (CCIC) is a Government of India Undertaking under Ministry of Textiles. CCIC has its premier retail sales showroom of Handicraft and Handloom items at Jawahar Vyapar Bhawan, Janpath, New Delhi.

CCIC procures Bar Code Labels of requisite specifications on need basis for labeling the products in its store. In this context, CCIC intends to have rate contract with reputed manufacturers of Bar Code Labels.

It is therefore requested that interested parties may send their offers as per enclosed limited tender notice.

CCIC reserves the right to accept or reject any/all quotations without assigning any reason whatsoever.

Thanking you,

Yours faithfully,

(Manish Singh)
Asstt. Manager(G.A.)
Tel No. 0120 -2532820

BCL-2

Central Cottage Industries Corporation of India Ltd.
(A Government of India Undertaking)
Jawahar Vyapar Bhavan, Janpath
New Delhi - 110 001
Tel. No.0120-2532820, 011-23326790, 23311964,
Fax No. 011-23328354, 0120-2532820
Website : www.thecottage.in

CCIC/GA./BCL/2011-12/

11 July, 2011

**LIMITED TENDER NOTICE INVITING SEALED OFFERS
FOR RATE CONTRACT FOR SUPPLY OF BAR CODE LABELS**

CCIC of India Ltd. invites sealed offers from reputed parties for rate contract for supply of **Bar Code Labels** with following specifications:-

- 1. AVERY – Colour (Estimated yearly requirement 5 lakhs labels)
DENNISON,
FASSON TT2C on 87 GSM
WITH WAX RIBBON -
SIZE 48mm x 18mm**
- 2. TERRACOTTA– Colour (Estimated yearly requirement 1 lakhs labels)
DENNISON,
FASSON TT2C on 87 GSM
WITH WAX RIBBON -
SIZE 48mm x 18mm**

Interested parties may send their quotations (Rate per thousand labels) as per enclosed Technical-cum-Financial Form (**Annexure-A**) alongwith **signed & stamped samples of labels of the above specifications and a DD of Rs.2,000/-** drawn in favour of “**Central Cottage Industries Corporation of India Ltd.**” payable at **New Delhi** towards EMD latest by **18 July, 2011 upto 3.00 PM** at the following name and address:-

**Manager (Pers./Admn.)
CCIC of India Ltd.
A-36 to A-39, Sector-2,
Noida-201301**

CCIC reserves the right to accept or reject any / all quotations without assigning any reason whatsoever.

CCIC OF INDIA LTD.

Technical-cum-Financial form (Annexure -A)

INVITING SEALED OFFERS FOR RATE CONTRACT FOR SUPPLY OF BAR CODE LABELS

Sl. No.	Details	Information to be furnished by the party				
1.	Name & Address of the party					
2.	Contact Person					
3.	Telephone / Cell No.					
4.	Fax. No.					
5.	Email No.					
6.	PAN No.					
7.	TIN No.					
8.	Service Tax No.					
9.	CST No.					
10.	WCST No.					
11.	<u>ELIGIBILITY CRITERIA</u> 1. The average Turnover of the Contractor for last 3 financial years ending on 31st March 2010 should be atleast Rs.1.00 lakhs(Attach proof) ; or 2. Contractor must have completed /executed atleast one similar work amounting to not less than Rs.0.80 lakhs(Attach proof) ; or 3. 2 similar works amounting to not less than Rs.0.50 lakhs (Attach proof) ; or 4. 3 similar works amounting to not less than Rs.0.40 lakhs , in last 3 years ending on 31.03.2010(Attach proof). <i>The similar work means works related to manufacturing /supplying of Bar Code Labels to reputed institutions/PSUs,/Govt. Bodies and renowned showrooms</i>					
12.	<u>EARNEST MONEY DEPOSIT</u> An Earnest Money Deposit of Rs.2,000/- (Rupees Two Thousand only) by way of a DD in favour of Central Cottage Industries Corporation of India Ltd. payable at New Delhi.	DD No. _____ Date _____ Amt. _____ Bank _____				
13.	<u>SPECIFICATIONS</u> DENNISON, FASSON TT2C on 87 GSM WITH WAX RIBBON - SIZE 48mm x 18mm	Rate per thousand labels <table border="1"><thead><tr><th>AVERY -Colour</th><th>TERRACOTTA - Colour</th></tr></thead><tbody><tr><td></td><td></td></tr></tbody></table>	AVERY -Colour	TERRACOTTA - Colour		
AVERY -Colour	TERRACOTTA - Colour					
14.	Taxes, if any					
15.	Delivery	Within 10 days of confirmed P.O.				
16.	Freight free delivery at	Jawahar Vyapar Bhawan, Janpath, New Delhi-110001 or Weavers Service Centre Bharat Nagar, Delhi				

Delivery Schedule: As per Purchase order. However should not exceed 10 days from the date of PO.

Date _____
Place _____

Signature of authorized signatory & Seal
Name
Designation
Address
Contact No.(LL)

Central Cottage Industries Corporation of India Ltd.
(A Government of India Undertaking)
Jawahar Vyapar Bhavan, Janpath,
New Delhi-110001

STANDARD INSTRUCTIONS TO BIDDERS

1. Period of Contract

Rate contract shall be valid for the period upto 31st March, 2013 w.e.f. date of award of contract and can be renewed with mutual agreement on same terms and conditions.

2. Tender Validity

The Tender shall remain valid for 120 days from the date of opening of financial bid.

3. EMD

- a) Earnest Money Deposit of **Rs.2,000/-** (Rupees Two Thousand only) may be submitted by Bank Draft only drawn in favour of “**CENTRAL COTTAGE INDUSTRIES CORPORATION OF INDIA LTD.**” drawn on any Nationalized / Scheduled Bank payable at New Delhi.
- b) The bid security of the unsuccessful bidder will be discharged/returned as promptly as possible and no interest would be paid thereon.

4. Forfeiture of EMD

- a) If a tenderer withdraws his tender during the period of tender validity, EMD shall be forfeited.
- b) In case successful bidders fails to supply the goods / services / works at L-1 rate, EMD shall be forfeited.

5. The Tenderer is required to submit his offer in an envelope giving reference to Tender Notice No. date and Name of the work and name of Tenderer/Agency containing offer in the Technical-cum-Financial Form(Annexure-A) as specified in the Tender documents.

6. Last date of Receipt of Tender : 18 July, 2011 upto 3.00 p.m.

7. Date of Opening of the Tender : 20 July, 2011 at 3.00 p.m.

8. Tender document is to be submitted as specified in the Tender Notice.

9. Incomplete, unsigned and unstamped tenders will summarily be rejected.

10. Relevant address for correspondence/submission of tender is given below:-

Manager (Pers./Admn.)
CCIC of India Ltd.
A-36 to A-39, Sector-2,
Noida-201301

11. Tender Prices

- I. The tenderer is required to quote prices as per tender document of as per BOQ, if any attached.
- II. Prices quoted by the tenderer shall be exclusive of all taxes/duties/levies/ service tax which shall be shown separately.

12. Late Tenders

Any tender received in the office of CCIC after the deadline prescribed for submission of tenders will not be entertained.

13. Award of Tender

The tender shall be awarded to lowest financial bidder i.e. L-1 party.

14. Eligibility Criteria

- a) The average Turnover of the Contractor for last 3 financial years ending on 31st March 2010 should be atleast **Rs.1.00 lakhs(Attach proof)**; or
- b) Contractor must have completed /executed atleast one similar work amounting to not less than **Rs.0.80 lakhs(Attach proof)**; or
- c) 2 similar works amounting to not less than **Rs.0.50 lakhs(Attach proof)**; or
- d) 3 similar works amounting to not less than **Rs.0.40 lakhs**, in last 3 years ending on 31.03.2010(**Attach proof**).

The similar work means works related to manufacturing /supplying of Bar Code Labels to reputed institutions/PSUs,/Govt. Bodies and renowned showrooms.

15. Payment terms

- a) **For supply of Goods/Services**
Payment shall be made within 15 days of submission of Bill alongwith delivery challan for supply of goods and services.
- b) For purchase of Goods/Execution of works payment terms would as specified in the tender documents.

16. Management's right to accept any tender and reject any or all tenders

Management reserves the right to accept or reject any tender, and to annul the tender process and reject all the tenders, at any time prior to award of contract.

Signature of authorized signatory & Seal

Date.....

Place.....